



# Chabad Early Learning Center

*Learning through  
Experimentation, Experience, & Sensory Exploration*

## Enrollment Contract 2009-2010

Chabad Early Learning Center and \_\_\_\_\_, hereinafter referred to as Applicant, hereby agree to the enrollment of Applicant's child, \_\_\_\_\_ in Chabad Early Learning Center, hereinafter referred to as the School, upon the following express terms and conditions:

I. Applicant hereby enrolls his child for the school year 2009-2010, it being understood that the school year commences mid-September 2009 and ends mid-June 2010. Parents will receive a calendar indicating the days that the school will be closed, whether for Jewish or other holidays. Please see Program Options for enrollment information/selections.

II. Fees/Payments:

- There is a \$500 **non-refundable** Registration Fee required when registering a child for school.
- Siblings receive a 10% discount for the 2<sup>nd</sup> child enrolled.
- Tuition fees are paid as follows:
  - 10 postdated checks (dated August 1, 2009- May 1, 2010) due on or before July 20, 2009.

**OR**

- 50% before August 1, 2009 with the remaining balance due on or before January 1, 2010.

Checks should be made payable to Chabad Early Learning Center. You may also charge your credit card or pay in cash. No other methods of payment will be accepted.

- If your child begins in the middle of the school year, payment must begin by the 1<sup>st</sup> of that month regardless of the exact day your child began.
- A \$100 administrative fee will be applied for any changes made to your child's program options after school begins.

III. Withdrawal:

- In the event of early withdrawal after the start of school, tuition fees shall be paid to the end of the month during which the removal takes place, and in addition there will be a service charge of \$100.
- In the event the applicant moves outside of the convenient transportation area during the school year up to March 31, 2010 and the child is

withdrawn as a result thereof, the applicant shall give thirty days written notice of such intention to withdraw. Tuition fees to the end of the month during which removal takes place shall be paid, and in addition there will be a service charge of \$100.

- In the event the child is unable to adjust to the school program within a reasonable time (such inability to adjust is to be determined by the Director of Chabad ELC), the child shall be withdrawn and the tuition fees shall be paid to the end of the month during which withdrawal takes place.
- IV. It is understood and agreed that no deductions are to be made, or credits allowed for absence or withdrawal on account of illness or any cause whatsoever, except as herein above stated. This contract is cancellable only at the discretion of the Director of Chabad ELC.
- V. Applicant hereby gives permission to the School for his child to participate in all trips taken by his group.
- VI. Applicant hereby gives permission to the School for use of photographs and videos for purpose of publicity, publication, and/or display on behalf of the Agency.
- VII. Applicant agrees to have his child examined by his family physician and to submit the health certificate (supplied by the School) before entering the child in school, meeting the requirements set forth by the New York City Department of Health. **No child will be allowed to begin school without the health certificate.**

This Enrollment Contract 2009-2010 is agreed upon by:

_____	_____
Date	Applicant
_____	_____
Date	Director of Chabad Early Learning Center

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Bayside, NY 11360  
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